

Government of India
Indian Audit and Accounts Department
Principal Accountant General (Audit)
Himachal Pradesh, Shimla-171 003



भारत सरकार
भारतीय लेखा तथा लेखा परीक्षा विभाग
प्रधान महालेखापति (लेखा परीक्षा)
हिमाचल प्रदेश, जिला - 171 003

No. Eco Sec (PSU-ARC)/PA_Tourism/2019-20/

Dated: 17.03.2020

To

Dr. Chander Mohan Parsheera,
Professor, Institute of Vocational (Tourism) Studies,
Himachal Pradesh University, Shimla (HP).

Subject: Engaging of expert/consultant for the Performance Audit on "Tourism Activities in the State"

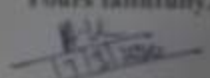
Sir,

Kindly refer to Himachal Pradesh University letter No. SPS/VC/HPU/2020 dated 18.02.2020, wherein you have been nominated as a Consultant for providing your kind inputs/expert opinion on the Performance Audit on the "Tourism Activities in the State" being carried out by this office.

In this regard, Comptroller & Auditor General of India vide letter no. no. 115/NR/Coordn./Bud Domain expert/137-2019 dated 5.03.2020 (Copy enclosed) has also accorded approval for the same. This is for your kind information and necessary action please.

Encls: As above

Yours faithfully,


Dy. Accountant General
(Economic Sector)



UNIVERSITY WORKS DEPARTMENT
GROUND FLOOR, LIBRARY BLOCK
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16-C, DWARKA, NEW DELHI - 110 078
Tel: 011- 25302291, 25302299, Fax no. 25302290 website: ipu.ac.in



No.F: GGSIPU/UWD/2020/693/2553
Dated: 03/03/2020

To,

Prof. Him Chatterjee
Professor & Chairman
Department of Visual Arts
Himachal Pradesh University
Shimla-171005, H. P.

Sub: C/o of Guru Gobind Singh Indraprastha University, Sector 16-C,
Dwarka. (Art Work)

Ref: 1) T. O. Letter no.GGSIPU/UWD/2019/693/1546 dt. 26/11/2019
2) Your letter no. NIL dt. 03/12/2019

Sir,

With reference to above referred letter, the Competent Authority has approved consultancy work for the above noted work at the total fee of 12% for the consultancy work on the amount of Art work executed and shall be limited of Rs.18 lacs

You are requested to attend this office to complete formal agreement within 15 days from stipulated date of start.

You are requested to contact the Junior Engineer (C)/UWD for taking possession of site.

(Ajay Gupta)
Superintending Engineer

Copy to:

1. AR, VC Sectt., GGSIPU - for kind information of Hon'ble Vice Chancellor
2. AR to Registrar, GGSIPU
3. COF, GGSIPU
4. Consultant, UWD
5. JE(C)/UWD to follow up.

(Ajay Gupta)
Superintending Engineer

Chairman
Deptt. of Visual Arts
H.P. University Shimla

6



Larsen & Toubro Limited, Construction.

PB No 979, Mount-Poonamallee Road, Manapakkam, Chennai - 600089, Tamilnadu, India

CIN - L99999MH1946PLC004768

WOM

Work Order Request - EH187WOR9000228

Job Address : LE170934 - Pragati Maidan-GNCTD, Opposite Indraprastha Park, Saral Kale Khan, New Delhi, Delhi, India, 110002

Vendor Address : S0155444 - HIMACHAL PRADESH UNIVERSITY - MOHLI KHANIYARA,, DHARAMSHALA,HIMACHAL PRADESH, SHIMLA, Himachal Pradesh, India, 171005, HIM CHATTERJEE, 9816060237, himchatterjee@gmail.com

Payment Centre : SZ000010 - Shared Services Centre - Accounting Center

Vendor PAN No. : AAAJH0560Q - NEW **Company PAN No.** : AAACL0140P

WOR Number : EH187WOR9000228 **Dt** : 30-Nov-2019 **Created By** : MOHD ARSHUN **On** : 30-Nov-2019

WOR Period From : 21-Oct-2019 **To** : 31-Jul-2020 **WO Type** : Regular Labour With Out Materials **Bill Type** : Running

DLP Period : **DLP Date** :

Payment Terms : (1) 100.00% On Execution 0 Days Credit by Cheque

Remarks : Cash Retention not applicable

Nature Of Work : Design and Consultancy for Art Work

Supply From : UNREGISTERED **Supply To** : 07AAACL0140P4ZI

Values In : INR

Item Details

Work Order Value : 3512880.00

Sl.No	Item Code	Item Description	Mark Up	SAC Code	UOM	Rate
					Quantity	Amount
1	6021S0095	WORK GROUP :- Consultancy; AREA :- Civil works; - - - -	0	9983	Nos	9000.00
					36.000	324000.00
2	6021S00AN	WORK GROUP :- Consultancy; - - - - Stage1 - On approval of Conceptual Design for all structure - 20.00%, Stage2 - On Design Approval(Pro rata Basis) - 30.00%, Stage3 - On Execution of Work after Certification- Pro rata - 40.00%, Stage4 - On Completion of Work - 10.00%	0	9983	LS	1.00
					3188880.000	3188880.00

Tax Details

Sl.No	Description	Value
1	IGST (18 %)	632318.40
Tax :		632318.40
Total :		4145198.40

Additional Terms and Conditions

Recommended By :

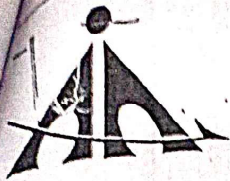
Report Generated at 30-Nov-2019 10:44:55 AM

Page 1

For Larsen & Toubro Limited, Construction.

EIP © 2019 L&T Construction. All rights reserved

Handwritten Signature
Chairman
Deptt. of Visual Arts
H.P. University Shimla



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

स्पीड पोस्ट/Speed post

Date: 24.04.2018

Ref. No. AAI/JMU/Display of Arts/2017-18 / 798
To,

डॉ. हिम चटर्जी
प्रोफेसर अंड डीन
(फैकल्टी ऑफ परफॉर्मिंग अंड विज्वल आर्ट्स)
हिमाचल प्रदेश यूनिवर्सिटी
समर हिल, शिमला-171005
हिमाचल प्रदेश

Dr. Him Chatterjee,
Professor and Dean
(Faculty of Performing and Visual Arts)
Himachal Pradesh University,
Summer Hill, Shimla-171005
Himachal Pradesh

विषय:- आर्ट अंड मुरल वर्क फॉर इन्टिरियर अंड एक्सटेरिओर एरिया ऑफ टर्मिनल बिल्डिंग अत
जम्मू एयरपोर्ट।

उपशीर्ष:- एमपेनलमेंट ऑफ आर्ट कुरेटर।

Subject: Art and mural work for interior and external area of terminal building at Jammu Airport.

SH:- Empanelment of Art curator.

Dear Sir(s),

1. Your application for the subject mentioned above is hereby accepted on behalf of Chairman, Airports Authority of India.

2. You are requested to visit the Airport and submit/review the proposal with details regarding the kind of local / regional art work (mural / oil/sculpture or any other classified form). Location for installation / display of Art work at Airport, size and quantity of Art work etc and give a presentation of your proposal.

3. The general scope of work is as below:

- Artwork depicted in the airport should be planned keeping in view of the local tastes, architecture, places of tourist interest, history and heritage attached to that particular State/Region by involving and promote local artists, their art, tradition etc to act as a bridge between the AAI and the local people as well as the visitors in creating a sense of place and belongingness. Artwork from other states and countries will also be displayed in order to boost and promote cultural connect between different parts of the country and even international. Thus in general, ratio for the display of artwork may be as follows:
- Local Artwork-70%,
- Other States-20%,
- International-10%
- Installations such as pieces of art and sculpture produced by locally famous artists as a major part, their best works depicting the local tradition and flavor,
- At least one artwork by employees of AAI and their families..

Signature
24/4/2018
JGM/4

No.Ind.Dev F(20)Exh.IITF-2017
Government of Himachal Pradesh,
Directorate of Industries

Dated Shimla-171001, the 04 OCT 2017

From:

Director of Industries
Himachal Pradesh

To

✓ Prof. Him Chatterjee,
Dean-cum-Chairman,
Department of Visual Arts, H.P. University.

Subject:-

India International Trade Fair-2017 (14-27, November, 2017)

Sir,

On the subject cited above, it is to inform you that meeting to review the arrangements of IITF-2017 was held under the Chairmanship of Additional Chief Secretary (Industries) to the Government of Himachal Pradesh on 22.09.2017, wherein it has been approved for hiring your services the development of theme idea i.e. "Start up India: Stand up India" for India International Trade Fair-2017, which is scheduled to be held w.e.f. 14 to 27 November, 2017 on the same terms & conditions as approved for IITF-2016, which are as under:-

1. The Consultant will submit the illustrated ideas of core themes, conceptual overall inner and outer visual impression of the space allotted to the State in consultation with the concerned departments and Event Management Agency.
2. The exterior overall core theme visualized by the Consultant and the idea should be properly sketched and painted. The consultant will make different angle of the conceptual drawings of different exterior location.
3. The Consultant will assist the Department of Industries in finalization of tenders/bids for execution of exhibition idea/theme idea to be approved by Industries Department.
4. The Consultant would work in close co-ordination with the different participating departments/agencies in presenting their exhibits and also get decorated sale & display area as per the theme and visualization.
5. The Consultant will design the main reception area inside the entrance portion as per the theme of the Government of India i.e. "Start up India; Stand up India."
6. The Consultant will ensure uniformity of all the display inside the event area with on designed styles of banners of each stall, which will be maintained as per the design submitted.
7. The Consultant would ensure the proper execution of approved exhibition idea subject to satisfaction of Director of Industries, and Director Himachal Pavilion by the contractor to be engaged by the Industries Department.
8. The Consultant would verify the bills of the contractor viz-a-viz the proper implementation of approved exhibition idea as per schedule laid down in the RFP.
9. The Consultant will work in close co-ordination with the participating Departments and will render the all desired services which arise in due course of time for the successful organization of IITF-2017.
10. The Consultant would be paid lump sum charges of Rs. 85000/- as expert services charges for services mentioned at Sl. No. 1 to 9 supra.

No. Ind. Dev. F. (20) Exh. IITF/2017.
Government of Himachal Pradesh,
Directorate of Industries.

Dated, Shimla-171001, the

OFFICE ORDER

In exercise of the powers vested in me vide H.P.F.R. read with financial guidelines issued by the Principal Secretary (Finance) to the Government of Himachal Pradesh vide Notification No. Fin.-I-C (14) 1/83, dated 6.9.1995 & read with letter no. Fin-F-(A)-(11)-11/2004 dated 3-6-2014 & 29-6-2015 of item No.9, expenditure sanction is hereby accorded to the tune of **Rs.92,440/-** (Rupees Ninty Two Thousand Four Hundred Forty only.) in favour of **Dr. Him Chatterjee, faculty of Performing and Visual Arts,** Himachal Pradesh University, Shimla-171005 for the payment of Consultancy charges, daily honorarium and actual to and fro charges for providing consultancy services during **World Food Fair-2017.**

The sanction is accorded subject to the observance of all codal formalities and budget provision. The expenditure on this account shall be debitable to the following head of account: 2852 Industries -80-General-800-Other expenditure-01-SOON-Arts and Product Exhibition, 09 advertisement and Publicity (Plan) for current financial year 2017-18.

Director of Industries
Himachal Pradesh.

Dated:

19 JAN 2018

Endst.No No. Ind. Dev. F. (20) Exh. IITF/2017.

Copy to:

1. The Accountant Genetral (Audit) H.P. Shimla-171003.
2. The Accountant Genetral (A & E) H.P. Shimla-171003.
3. The Controller of Stores, Himachal Pradesh Shimla-171001 with direction to deduct 10%TDS on amount of Rs. 85,000/- (Consultancy Charges) i.e. Rs. 8500/-
4. The Treasury Officer, Capital Treasury, Shimla-171002.
- ✓ 5. Dr. Him Chatterjee, Faculty of Performing and Visual Arts, Himachal Pradesh University, Shimla-171005.

Director of Industries
Himachal Pradesh.



HIMACHAL PRADESH POWER CORPORATION LTD.

(A State Government Undertaking)
Himfed Building, BCS, New Shimla-171009 HP
0177-2672739

No: HPPCL/ESMU-4/ Baseline Survey-SIA/18-30234

Dated: 17-3-18

To

Dr. Pankaj Gupta,
Sr. Research Officer,
Consultant IKHEP Stage-II & III,
Institute of Integrated Himalayan Studies,
H.P. University Shimla-171005

Subject: Assigning the work of updation/carrying out Baseline Survey and Social Impact Assessment for Integrated Kashang HEP Stage-II & III and preparation of Resettlement Plan thereof – Letter of Intent.

- Reference:**
1. This office letter No. HPPCL/ESMU-4/Kashang-Stage-2 & 3/08-38-39 dated 19.09.2008.
 2. Agreement No. HPPCL/Integrated KHEP/08-2 dated 21.10.2018 signed between IIHS and HPPCL.
 3. Your office letter No. 9-5/2008, IIHS (HPU) dated 7th May, 2015
 4. General Manager, Integrated Kashang HEP letter No. HPPCL/(IK)/R&R(J-I) (Vol-III)/2015-16-2018-20 dated 23.06.2015
 5. This office letter HPPCL/ESMU-4/SEBS & SIA/2018-28680-683 dated 27.02.2018
 6. Your Office letter No. 9-5(2008) IIHS Kashang Stage I, II & III-2892 dated 09.03.2018

Sir,

Please refer to your offer/proposal for updation/carrying out Baseline Survey and Social Impact Assessment for Integrated Kashang HEP Stage-II & III and preparation of Resettlement Plan thereof, submitted vide letter under reference (Reference No. 6).

It is apprised that Himachal Pradesh Power Corporation Limited has decided to award the work of updation/carrying out Baseline Survey and Social Impact Assessment for Integrated Kashang HEP Stage-II & III (including Project Affected Area & Project Affected Zone) and preparation of Resettlement Plan thereof on the basis of rates offered by you as given below.

Name of work	Agreed Rate
Updation/Carrying out Baseline Survey and Social Impact Assessment for Integrated Kashang HEP Stage-II & III and preparation of Resettlement Plan thereof	Rs. 7,43,600/- (Rupees Seven lac forty three thousand six hundred) only



HIMACHAL PRADESH POWER CORPORATION LTD.

(A State Government Undertaking)
Himfed Building, BCS, New Shimla-171009 HP
0177-2672739

- (1) The Consultant shall have to enter into a contract agreement with HPPCL within 15 days from the date of issue of this letter of intent.
- (2) Contract agreement shall be made on non-judicial stamp paper purchased in Himachal Pradesh of the value as required under the Indian Stamp Act.
- (3) While signing the contract, the consultant shall submit the following documents:
 - (a) Signed copy of the Terms and Conditions as already made available to you.
 - (b) A Work Programme (within the framework of the work schedule submitted with the Proposal/Offer) which shall show milestone indicating activities to be completed with in the stipulated dates.
- (4) The following documents shall form and be construed and read as part of the contract Agreement.
 - I. This Letter of Intent dated 17.03.2018.
 - II. Study Methodology including details of personal proposed for this work, list of experts and work schedule submitted with the Proposal/Offer.
 - III. Work Programme as per Sr. No.3 (b) above.
 - IV. Terms of Reference (ToR) for Baseline Survey and Social Impact Assessments.
 - V. Terms of Reference (ToR) for preparation of Resettlement Plan.
- (5) **Completion of Work:** Two months after signing the agreement.

(6) **Payment Schedule:**

S.N.	Stage in the work/progress land mark	Part-payment to be released
1.	On signing of agreement	10% of Lump Sum Fee
2.	After mobilization and start of work at site	5% of Lump Sum Fee
3.	After submission of Inception Report and completing collection of 50% baseline data.	20% of Lump Sum Fee
4.	After submission of first draft report of baseline surveys with findings and draft SIA Report & presentation of the same to HPPCL	10% of Lump Sum Fee
5.	After submission of second draft of baseline surveys and SIA Report	10% of Lump Sum Fee
6.	After submission of Draft Resettlement Plan	10% of Lump Sum Fee
7.	After Public Consultation/Hearing	15% of Lump Sum Fee
8.	After submission of Final Baseline Survey Report, SIA Report & Resettlement Plan	15% of Lump Sum Fee
9.	After approval	5% of Lump Sum Fee

(7) **Additional Terms & Conditions:**

- (i) The consultant shall make himself/herself/themselves available for discussion with the loaning/funding agencies whenever called upon to do so.



HIMACHAL PRADESH POWER CORPORATION LTD.

(A State Government Undertaking)
Himfed Building, BCS, New Shimla-171009 HP
0177-2672739

- (ii) Necessary consultation workshop should be organized by consultant with the stakeholder/affected persons/families and also invite concerned staff of HPPCL working on the Project Site.
- (8) The Agreement signed on 21.10.2008 between IIHS & HPPCL for carrying out Baseline Survey & SIA in respect of IKHEP Stage-II & III may be closed. Further, the residual amount of Rs. 89,940/- (as per Agreement dated 21.10.2008) be adjusted against the amount (Rs. 7, 43,600/-) proposed in the fresh proposal.

If the above terms & conditions are acceptable to you, then you are invited to sign the agreement within the 15 days with the Head of the Project for Integrated Kashang HEP.

One copy of this letter (issued in duplicate) duly signed by an authorized representative of the Organization/institution/University i.e. Integrated Institute of Himalayan Studies, H.P. University, Shimla-5 (HP) shall be returned to this office within 10 days as token of unconditional acceptance by the Organization/institution/University.

Yours sincerely,

H. K. Singh
17/03/2018
Chief Social and R&R Specialist

Endst. No. HPPCL/ESMU-4/Baseline Survey-SIA/08-

Dated:

1. The General Manager, Integrated Kashang HEP, HPPCL, Reckong-peo, Distt Kinnaur for information. He is requested to sign the Agreement, supervise the work, oversee adherence to the agreed schedules, and make/regulate the payments under intimation to this office, please.
2. The Director, Institute of Integrate Himalayan Studies, HP University, Summer Hill, Shimla 171005 for information, please.

/-
Chief Social and R&R Specialist

Govt. of India
Ministry of Communications & IT, Department of Posts
Office of the Chief Postmaster General, HP Circle, Shimla - 171 009

No:- STA/76-2/2016-179

Dated 28-7-2016

To

1-9. Sr/Supdt of Post offices,

Subject:- Providing training capsule/course to Postal staff and officers.

I am directed to inform that training to Postal staff of HP Postal Circle will be imparted at H.P. University Business of School Auditorium Summerhill, Shimla-171005 on 16-9-2016 and 23-9-2016 respectively from 10 A.M to 5 P.M as per training given below:-

Sr No.	Contents of training	Level of participants	No. of participants	Date and venue of training
1	Behaviour skills, Time Management, Public Relations	Tripple Handed SPMS/Front line staff Postal Assistants (i.e two from each division) and one postman of each division	18+9=27	16-9-2016 (1 day) at Auditorium of HP University Business of School, Summerhill, Shimla-171005
2	Behaviour skills, Time Management, Public Relations	Do	27	23-9-2016 (1 day) at Auditorium of HP University Business of School, Summerhill, Shimla-171005

It is therefore, requested to depute the concerned officials for the above training/course at HP. University, Business of school Auditorium, Summerhill, Shimla-171005 in time.

The expenditure on the above training programme at HPU, Business of school, Shimla will be borne by the circle office, Shimla and booked under the head 3201.02.003.02.02.P5(P.LAN).

Asstt. Director (Training)
o/o Chief Postmaster General,
HP Circle, Shimla - 171 009

Copy to:-

1. Prof Yashwant Gupta, HPUBS, HP University, Summerhill, Shimla-171005 for information and necessary action w.r.t his L.No.2-17/10-HPUBS dated 13/7/2016. The contents of training for two days will remain same as the officials working on Accounts/Budgeting have already been imparted training during the last year.

Asstt. Director (Training)
o/o Chief Postmaster General,
HP Circle, Shimla - 171 009

Received to
on 5/9/16

2629003

Govt. of India
Ministry of Communications & IT, Department of Posts
Office of the Chief Postmaster General, HP Circle, Shimla - 171 009

No:- STA/76-2/2016-17

Dated at Shimla-9, the 01/9/2016

To

The Director,
University School of Business,
Himachal Pradesh University,
Summerhill, Shimla-171005

Subject:- list for providing training capsule/course to Postal staff and officers.

In continuation to this office letter of even no. dated 28/7/2016, list of officials/officers of Postal Department nominated for training is as under :-

Sl. No.	Contents of training	Level of participants S/Sh/Ms.	No. of participants	Date and venue of training.
1.	Behaviour skills, Time Management & Public Relations	1. Khem Raj, PA, Totu SO 2. Atul Kumar Verma, PA, Dhalli SO 3. Mangat Ram, Postman, AGPO Shimla 4. Vijay Kumar, PA, Panchrukhi SO 5. Neera Gupta, PA, Maranda SO 6. Dinesh Kumar, Postman, Baijnath SO 7. Raj Kumar, SPM, Bijhri SO 8. Pankaj, PA, Nadaun SO 9. Sansar Chand, Postman, Hamirpur HO 10. Sh Sham Parshad, PA, Amb SO 11. Sh Parmod Kumar, PA, Mehatpur SO 12. Sh Vijay Kumar, Postman, Una HO 13. Sh Ramesh Chand, SPM, Garli SO 14. Sh Jatinder Guleria, SPM, Lanj SO 15. Sh Madan Lal, Postman, Gaggal SO 16. Sh Sewa Nand, PA, Rampur Bsr HO 17. Sh Dev Raj, Postman, Rampur Bsr HO 18. Sh Raj Kumar Postman, Rampur Bsr HO 19. Sh Het Ram Sharma, SPM, Arki SO 20. Sh Yatender Singh, PA, Darla SO 21. Sh Pratap Singh, Postman, Kasauli SO 22. Smt Anju Devi, SPM, Aut SO 23. Smt Anita Chadha, PA, Kullu HO 24. Sh Arun Kumar, Postman, Mandi HO 25. Sh Dharmej Singh, SPM, Chowari SO 26. Sh Ramesh Kumar, PA, Dalhousie SO 27. Sh Dilee Ram, Postman, Dalhousie SO	27	16-9-2016 (1 day) at Auditorium of HP University Business School, Summerhill, Shimla-5(HP) 10:00 AM to 05:00 PM
2.	Behaviour skills, Time Management &	1. Daman, PA, Summerhill SO 2. Neelavati, PA, Ambedkar SO 3. Sandeep Kumar, Postman,	27	23-9-2016 (1 day) at Auditorium of HP University Business

Public Relations.	Ambedkar Chowk 4. Abhinash Minhas, PA, Dari SO 5. Bimla Devi, SPM, Gangath 6. Ashish Kumar, Postman, Nurpur SO 7. Ashok Kumar, SPM, Dhaneta SO 8. Ravinder Kumar, PA, Ghumarwin SO 9. Sanjay Kumar, Postman, Nadaun SO 10. Sh Raj Kumar, SPM, Chintpurni SO 11. Smt Santosh Kaur, SPM, Mehatpur SO 12. Sh Didar Singh, Postman, Una HO 13. Sh Rakesh Kumar, SPM, Tipri SO 14. Sh Rakesh Saxena, SPM, Muhal SO 15. Sh Som Nath, Postman, Dehra HO 16. Sh Ajay Kumar, PA, Rekong Peo 17. Sh Partap Singh, PA, Rampur Bsr HO 18. Sh Kuldeep Singh Pal, Postman, Jhakri SO 19. Sh Bhupesh Kumar, SPM, Sarahan SO 20. Sh Jasvir Singh, PA, Nalagarh SO 21. Sh Surjit Singh, Postman, Kandaghat SO 22. Sh Subhash Chand, SPM, Bagsaid SO 23. Sh Sanjay Kumar, PA, Chauntra SO 24. Sh Sukh Dev, Postman, Jogindernagar SO 25. Sh Sunil Kumar, SPM, Banikhet SO 26. Sh Dileep Singh, PA, Chamba HO 27. Sh BHupinder Singh, Postman, Chamba HO	School, Summerhill, Shimla-5(HP) 10:00 AM to 05:00 PM
-------------------	---	---

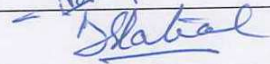
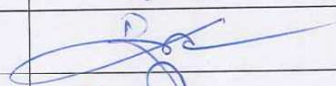
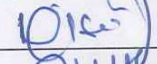
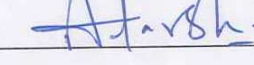

 Asstt. Director (Training)
 o/o Chief Postmaster General,
 HP Circle, Shimla - 171 009

Attendance Sheet of Training Capsule/Course to
Postal Staff and Officers

Date: 16.09.2016

Morning Session Timing 10.30 a.m. to 01.30 p.m.

Sr. No	Name	Signature
1	Khem Raj	
2	Atul Kumar Verma	Atul Kumar Verma
3	Mangat Ram	
4	Vijay Kumar	Vijay Kumar
5	Neera Gupta	Neera Gupta
6	Dinesh Kumar	Dinesh Kumar
7	Raj Kumar	Raj Kumar
8	Pankaj	Pankaj
9	Sansar Chand	
10	Sham Parshad	
11	Pramod Kumar	Pramod Kumar
12	Vijay Kumar	Vijay Kumar
13	Ramesh Chand -	Ramesh Chand
14	Jitender Guleria -	Jitender Guleria
15	Madan Lal -	Madan Lal
16	Sewa Nand	Sewa Nand
17	Dev Raj	Dev Raj
18	Raj Kumar	Raj Kumar
19	Het Ram Sharma	Het Ram Sharma
20	Yatender Singh	
21	Pratap Singh	Pratap Singh
22	Anju Devi	Anju Devi
23	Anita Chadha	

24	Arun Kumar	
25	Dharmej Singh	
26	Ramesh Kumar	
27	Disee Ram	
28	Kavita Rana (HMR.)	
29	Adarsh verma	
30		

Attendance Sheet of Training Capsule/Course to Postal Staff and Officers

Date: 23.09.2016

Sr. No	Name	Signature
1	Daman	<i>Daman</i> S/Hill SO
2	Neelavati	<i>Neelavati</i> A/chowk
3	Sandeep Kumar	<i>Sandeep</i> H/chowk
4	Abhinash Minhas	
5	Bimla Devi	<i>Bimla Devi</i> Gangath SO
6	Ashish Kumar	<i>Ashish Kumar</i> Nallaso
7	Ashok Kumar	<i>Ashok</i>
8	Ravinder Kumar	<i>Ravinder</i>
9	Sanjay Kumar	<i>Sanjay Kumar</i> Navanso
10	<u>Raj Kumar</u> <i>Sabul Singh PA Unakto</i>	<i>Sabul Singh PA Unakto</i>
11	Santosh kaur	<i>Santosh Kaur</i> SPM mehat purf
12	Didar Singh	<i>Didar Singh</i> Postman Ungho
13	Rakesh Kumar	<i>Rakesh Kumar</i> Tipri SO
14	Rakesh Saxena	<i>Rakesh Saxena</i> SPM mehat
15	Som Nath	<i>Som Nath</i> Dehe Ho
16	Ajay Kumar <i>Sharma</i>	<i>Ajay Kumar</i> A/Peo HO
17	Partap Singh	<i>Partap Singh</i> Rampur HO
18	Kuldeep Singh Pal	
19	Bhupesh Kumar	
20	Jasvir Singh	<i>Jasvir Singh</i> NALAGARH SO
21	Surjit Singh	<i>Surjit Singh</i>
22	Subhash Chand	<i>Subhash Chand</i> SPM NAGARH 1750 35
23	Sanjay Kumar	<i>Sanjay Kumar</i> Chantaso

V

24	Sukh Dev	Sukh Dev AM-JNR
25	Sunil Kumar	Ady. SPM Banikhet SO
26	Dileep Singh	(S) Pachand H.O.
27	Bhupinder Singh	(S) Postman CBA H.O.
28		
29		
30		

Himachal Pradesh University Business School
Summer-Hill, Shimla-171005

Dated: 08.10.2016

To,

The Asstt. Director (Training),
O/o Chief PMG, HP Circle,
Shimla-171009.

Sub: Payment of Training Programme

Dear Sir,

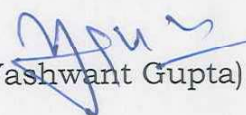
This is to bring in to your kind notice that H/PUBS organized two days Training programme to Postal Staff on 16th and 23rd October, 2016 respectively. The payment bills are attached herewith as under:

1. Remuneration to Faculty	Rs. 32,000/-
2. Remuneration to Supporting Staff	Rs. 1,800/-
3. Bill of Refreshment	Rs. 6,400/-
4. Bill of Training Kit	Rs. 5,400/-
5. Infrastructure charges	Rs. 4,000/-
	Rs. 49,600/-

You are requested to make the payment in favor of Prof. Yashwant Gupta, Coordinator, training Programme for postal Staff at the earliest.

Thanking You

Yours sincerely,


(Yashwant Gupta)

Encl; As above

Govt. of India
Ministry of Communications & IT, Department of Posts
Office of the Chief Postmaster General, HP Circle, Shimla – 171 009

No:- STA/76-2/2016-17

Dated at Shimla-9, the 9/12/2016

To

The Co-ordinator (Training)
University School of Business,
Himachal Pradesh University,
Summerhill, Shimla-171005

Subject:- list for providing training capsule/course to Postal staff at HPUBS, Shimla to upgrade their behavioral and Managerial skills.

Sir,

In continuation to this office letter of even no. dated 21/11/2016, list of officials of Postal Department nominated for training is as under :-

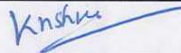
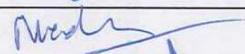
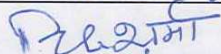
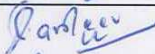
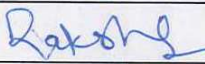
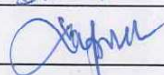
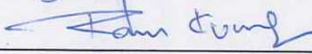
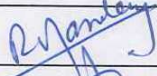
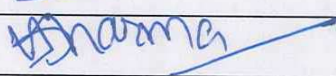
Sl. No.	Contents of training	Level of participants S/Sh/Ms.	No. of participants	Date and venue of training.
1.	1).Behaviour skills, 2).Public Relations 3).Marketing 4).Project Management 5).Time Management	1. Smt Krishana, PA, Shimla East SO 2. Smt Madhu Dwivedi, PA, Kasumpti, SO 3. Sh Chandermani, PA, Shimla GPO 4. Sh Ashwani Dhar, SPM, Dheera 5. Sh Baldev Raj, PA, Palampur HO 6. Sh T D Sharma, PA, Indora SO 7. Sh Rajneesh Kumar, PA, Ranital SO 8. Sh Sanjeev Kumar, PA, Dadasiba SO 9. Sh Ranbir Singh, PA, Thore SO 10. Ms Ranju Sharma, PA, Barsar HO 11. Ms Raksha Thakur, PA, Ghaumarwin SO 12. Ms Sharda Devi, PA, Bilaspur HO 13. Sh Kapil Dev, PA, Gagret SO 14. Sh Ram Kumar, PA, Una SO 15. Sh Kirpal Singh, PA, Una HO 16. Sh Sumit Negi, PA, Nahan HO 17. Smt Lata Sharma, PA, Solan HO 18. Sh Rakesh Jandey, PA, Nalagarh SO 19. Sh Dabe Ram Dhiman, PA, Bhuntar SO 20. Sh Dheermal, PA, Karsog SO 21. Sh Vishwajeet Sharma, PA, Manali SO 22. Sh Dola Ram, PA, o/o SPOs, Rampur 23. Sh Balak Ram, PA, Rampur HO 24. Sh Ashish kUmar, PA, Ani SO 25. Sh Kushal Singh, PA, Chowari SO 26. Sh Krishan Lal, SPM, Sundla SO 27. Smt Seema Hiteshi, PA, Hardaspura SO	27	19/12/2016 & 20/12/2016 (two days) at Auditorium of HP University Business School, Summerhill, Shimla-5(HP) 10:00 AM to 05:00 PM

You are requested to send the bills to this office for payment at the end of training.

Asstt. Director (Training)
o/o Chief Postmaster General,
HP Circle, Shimla – 171 009

Attendance Sheet of Training Capsule/Course to
Postal Staff and Officers

Date: 19.12.2016

Sr. No	Name	Signature
1	Smt. Krishana	
2	Smt. Madhu Kumari	
3	Sh. Chandermani	
4	Sh. Ashwani	
5	Sh. Baldev Raj	
6	Sh. T D Sharma	
7	Sh. Rajneesh Kumar	
8	Sh. Sanjeev Kumar	
9	Sh. Ranbir Singh	
~~10~~	~~Ms. Ranju Sharma~~	~~ced for no 28.~~
11	Ms. Raksha Thakur	
12	Ms. Sharda Devi	
13	Sh. Kapil Singh <i>Dev</i>	
14	Sh. Ram Kumar	
15	Sh. Kirpal Singh	
16	Sh. Sumit Negi	
17	Smt. Lata Sharma	
18	Sh. Rakesh Jandey	
19	Sh. Dabe Ram Dhiman	
20	Sh. Dheermal	
21	Sh. Vishwajeet Sharma	
22	Sh. Dola Ram	
23	Sh. Balak Ram	

24	Sh. Ashish Kumar Dhas	<u>Anil</u>
25	Sh. Kushal Singh	
26	Sh. Krishan Lal	<u>Ganesh</u>
27	Smt. Seema Hiteshi	<u>Shilpi</u>
28	ANIL KUMAR	<u>Anil</u>
29		
30		

Attendance Sheet of Training Capsule/Course to
Postal Staff and Officers

Date: 20.12.2016

Sr. No	Name	Signature
1	Smt. Krishana	Krishna
2	Smt. Madhu Kumari	Madhu
3	Sh. Chandermani	Chandermani
4	Sh. Ashwani	
5	Sh. Baldev Raj ✓	Baldev Raj
6	Sh. T D Sharma ✓	T D Sharma
7	Sh. Rajneesh Kumar ✓	Rajneesh Kumar
8	Sh. Sanjeev Kumar	Sanjeev Kumar
9	Sh. Ranbir Singh ✓	Ranbir Singh
10	Mr. Anil Kumar	ANIL Kumar
11	Ms. Raksha Thakur	Raksha Thakur
12	Ms. Sharda Devi	Sharda Devi
13	Sh. Kapil Singh Dev	Kapil Singh Dev
14	Sh. Ram Kumar	Ram Kumar
15	Sh. Kirpal Dev	
16 ✓	Sh. Sumit Negi	Sumit Negi
17	Smt. Lata Sharma	Lata Sharma
18 ✓	Sh. Rakesh Jandey	Rakesh Jandey
19	Sh. Dabe Ram Dhiman	Dabe Ram Dhiman
20	Sh. Dheermal	Dheermal
21	Sh. Vishwajeet Sharma	Vishwajeet Sharma
22	Sh. Dola Ram	
23	Sh. Balak Ram	

24	Sh. Ashish Kumar Dhar	<u>Ankur</u>
25	Sh. Kushal Singh	
26	Sh. Krishan Lal	<u>15 no 1</u>
27	Smt. Seema Hiteshi	<u>9811</u>
28		
29		
30		

**HIMACHAL PRADESH UNIVERSITY BUSINESS SCHOOL
SHIMLA-171005**

Prof. Yashwant Gupta
Coordinator, Training Programme

Dated: 23rd Dec., 2016

To

The Asstt. Director (Training)
O/O Chief PMG, HP Circle,
Shimla-171009

Sub: - Payment of Training Programme

Dear Sir,

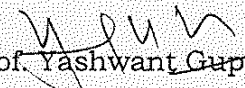
This is to bring in to your kind notice that HPUBS organized two days Training Programme to Postal department staff on 19th and 20th December, 2016 respectively. The payment bulls are attached herewith as under: -

1. Remuneration to faculty	Rs. 32,500/-
2. Remuneration to Supporting Staff	Rs. 1,800/-
3. Bill of Tea and Snakes	Rs. 5,600/-
4. Bill of Stationary Kit	Rs. 2,700/-
5. Infrastructure charges	Rs. 4,000/-
	Rs. 46,600/-

You are requested to make the payment in favor of Prof. Yashwant Gupta, Coordinator, Training Programme for Postal Staff at the earliest.

Thanking You,

Yours Sincerely


(Prof. Yashwant Gupta)

Encl: As above



केन्द्रीय योग एवं प्राकृतिक चिकित्सा अनुसंधान परिषद्

(आयुष मंत्रालय, भारत सरकार)

61-65, संस्थागत क्षेत्र, जनकपुरी, नई दिल्ली - 110058

Central Council for Research in Yoga & Naturopathy

(Ministry of AYUSH, Govt. of India)

61-65, Institutional Area, Janakpuri, NEW DELHI - 110058

Ph: 011-28520430, 31, 32

Fax: 28520435

E-mail: director-ccryn@nic.in

ccryn.goi@gmail.com

Website: www.ccryn.org

F. No. 18-29/2016-17/CCRYN/Yoga & Diabetes/

Date: 26.09.2016

SANCTION ORDER

In modern age Diabetes Mellitus and its related complications have become the biggest health hazard and a menace all over the World. It is spreading at an alarming pace in India, particularly in urban population. Hon'ble Prime Minister, in his address on the occasion of 2nd International Day of Yoga, exhorted the nation to focus on 'how to mitigate diabetes through yoga and expressed the firm belief that diabetes can surely be controlled through yoga'.

2. In view of the above, Ministry of AYUSH, Govt. of India has decided to launch a 'National Awareness Programme on Yoga and Diabetes' on 2nd October, 2016 on the occasion of 'Gandhi Jayanti'. Accordingly, the Central Council for Research in Yoga & Naturopathy has decided to extend financial assistance on reimbursement basis to the Govt. Deptts. / Autonomous Bodies / Universities / NGOs / Voluntary Organizations for organizing the awareness programme camps at five locations in the District (s) in which the International Day of Yoga celebration programme was conducted by them.

3. Sanction of the Competent Authority is hereby accorded for financial assistance up to Rs. 10,000/- (Ten Thousand only) per camp (maximum up to Rs. 50,000/- for five camps) on reimbursement basis subject to fulfilment of the conditions laid down in the scheme (copy enclosed). The organization (s) will conduct the following activities, free of cost for the participants:-

- The camp will be organised at five locations in each district. The distance between any two locations should not be less than 5 kms and may be organised right from district level to down to the village level. The organization may conduct more number of camps at its own cost.
- The camp will be organised for full day from 8 a.m. to 4 p.m. on 2nd October, 2016.
- Efforts may be made to involve maximum number of people. However, the number of participants at each location should not be less than 100.
- Lectures and talks on creating awareness about the benefits of Yoga for healthy living, particularly for management of diabetes shall be organised.
- Due publicity may be given through audio-visual aids before the programme and by organising exhibition on the day of the programme.
- Live Yoga Demonstration of 'Yoga for Diabetes Protocol' shall be organised for the participants.

Contd.....



- (g) The list of participants/ beneficiaries & their details shall be maintained by grantee organization. A report of the camp and programme so conducted shall be prepared by them and forwarded to CCRYN within one month from 2nd October, 2016.
- (h) The participants may be made aware about the 'Yoga Protocol', a copy of which is being forwarded separately.
- (i) The organization (s) may also conduct blood glucose tests of the participants to screen diabetic patients, if possible.

4. The reimbursement of expenditure not exceeding Rs.10,000/- (Ten Thousand only) per camp (maximum up to Rs.50,000/- for five camps) will be made subject to implementation of the project in accordance with the enclosed scheme. The organization (s) are required to submit a report along with the following documents within one month after completion of the project:

- (a) Report of the awareness programme (along with the list of participants), activities undertaken along with photographs
- (b) Duly audited Income and Expenditure Statement (countersigned by the authorised signatory of the organization)
- (c) Utilization Certificate in the form GFR-19A signed by the Chartered Accountant and counter signed by the authorised signatory of the organization.
- (d) Pre-stamped receipt
- (e) Bank details (Account number, RTGS / NEFT Number, Name of the Account holder, Name of the Bank and Branch etc.)

The district(s) and State(s) allotted for conducting the programme is/are:

Himachal Pradesh: Shimla

Encl:

- 1. Copy of Scheme
- 2. Proforma for submission of final report
- 3. Matter for Hindi Banner
- 4. Matter for English Banner

(Dr. Rajiv Rastogi)
Asst. Director (Naturopathy)
for Director

Himachal Pradesh University,
Summer Hill Road,
Shimla



National Awareness Programme on Yoga & Diabetes

CERTIFICATE

This is to certify that Mr./Mrs./Dr..... *B. S. Ranjan, Assistant Professor*..... has successfully conducted One Day Yoga Camp for National Awareness Programme on Yoga & Diabetes 2nd October, 2016 at *Himachal Pradesh University*..... Organized by the Department of Yoga Studies, Himachal Pradesh University, Shimla-171005 and sponsored by Central Council for Research in Yoga and Naturopathy, Ministry of AYUSH, Govt. of India.

Satyak
31/10/2016

(Dr. Satyaprakash Pathak)
Programme Coordinator
Department of Yoga Studies
H.P. University, Shimla-5

Him Chatterjee
(Prof. Him Chatterjee)
Chairman
Department of Yoga Studies
H.P. University, Shimla-5

3













Speed Post/
Through E-mail

दिल्ली सरकार/Government of NCT Delhi
कार्यपालक अभियन्ता/ Executive Engineer
लोक निर्माण विभाग/ Public Works Department
शिक्षा परियोजना मंडल-II, लो.नि.वि./Education Project Division II,
सेक्टर-3, द्वारका, नई दिल्ली-110078/Sector-3, Dwarka, New Delhi-110078
PH. 011-28089214, 28089245(Fax)
email:- eepwddelhi23@gmail.com

सं: 54(83)/शिक्षा परि.मं.-II/लो.नि.वि./2015-16/ 635 दिनांक: 22/3/2016

To,

✓ **Sh. Him Chatterjee,**

Dean, Faculty of Performing & Visual Arts,
Chairman, Department of Visual Arts,
Himachal Pradesh University,
Summerhill, Shimla- 171005.

Sub:- Consultancy services of Art work for C/o **Deen Dayal Upadhyaya** College at Sector-3,
Dwarka, New Delhi.

Ref:- Letter No.23(1)/Pr.CE/Proj/PWD/4381-4392 dated 09.03.2016

Sir,

With reference to above referred letter, the Competent Authority has approved consultancy work for the above noted work at the **total fee of 12% for the consultancy work** on the amount of Art work executed and shall be limited of **Rs.15 Lacs plus Service Tax** as applicable. Term & conditions of the consultancy work are as per sheet attached.

You are requested to attend this office to complete formal agreement within 15 days from stipulated date of start.

You are request to contact the Assistant Engineer-1, EPD-2, PWD, DDU College, Sector-3, Dwarka, New Delhi for taking possession of site.

S. S. S. S.
Executive Engineer
EPD-2, PWD

Sector-3, Dwarka, New Delhi-110078

(For and on behalf of president of India)

Copy To:-

1. The Chief Project Manager(Edu.) G-Floor, C-Wing, Vikas Bhawan-II, Civil Lines, Delhi-54.
2. Chief Project Manager (Elect) PWD, 1st Floor, MSO Building, New Delhi.
3. Principal, Deen Dayal Upadhyaya College, Shivaji Marg, Karpura, New Delhi-110015.
4. Administrative Officer-II (HE), Directorate of Higher Education, B-Wing 2nd Floor, 5 Shamnath Marg, Delhi-54.
5. Assistant Engineer-1, EPD-2, PWD, DDU College, Sector-3, Dwarka, New Delhi.
6. Income Tax Officer, Central Revenue Building, Contractor Cell, I.P. Estate, New Delhi.
7. Pay & Accounts Office-12, MSO Building, New Delhi.
8. Pay & Accounts Office-22, MSO Building, New Delhi.
9. Sales Tax Commissioner, (Works Contract Cell), Sales Tax Building, New Delhi.
10. Agreement copy.

Executive Engineer



नगरपालक अभियंता

लो.नि.वि.

सुखदेव कालेज, रोहिणी सेक्टर-16,

कानूज मार्ग, दिल्ली-110089

ई मेल : eepwddelhiedu4@gmail.com

सं. 54(3)/का.अभि./शिक्षा-IV/लो.नि.वि./2015-16/ 242

Office of The Executive Engineer

Education -IV PWD

Shaheed Sukhdev College, Rohini Sec-16,

K.N. Katju Marg, Delhi-110089

E-Mail : eepwddelhiedu4@gmail.com

दिनांक: 22/03/16

To,

✓ Prof. Him Chatterjee

Dean Faculty of Performing and Visual Arts,

Himachal Pradesh University,

Summerhill, Shimla-171005.

Subject:- C/o Shaheed Sukhdev College of Business Studies at Sector-16, Rohini, Delhi. (SH: Art work)

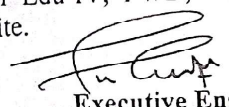
Reference:- Letter No.23(1)/Pr.CE/Proj/PWD/4381-4392 dated 09.03.2016

Sir,

With reference to above referred letter, the Competent Authority has approved consultancy work for the above noted work at the total fee of 12% for the consultancy work on the amount of Art work executed and shall be limited of **Rs.13 Lacs plus Service Tax** as applicable. Term & conditions of the consultancy work are as per sheet attached.

You are requested to attend this office to complete formal agreement within 15 days from stipulated date of start.

You are request to contact the Assistant Engineer - III Edu-IV, PWD, Shaheed Sukhdev College, Sec-16, Rohini, Delhi for taking possession of site.


Executive Engineer

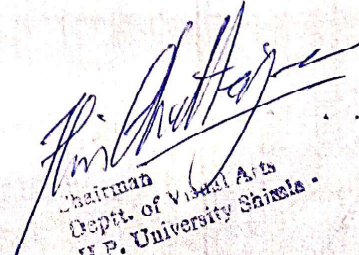
Edu-IV,(Projects), PWD

(For and on behalf of president of India)

Copy To:-

1. The Chief Project Manager(Edu.)(Project) G-Floor, C-Wing, Vikas Bhawan-II, Civil Lines. Delhi-54.
2. Chief Project Manager (Elect) (Proj) PWD, 1st Floor, MSO Building, New Delhi.
3. Principal, Shaheed Sukhdev College of Business Studies, Vivek Vihar, Delhi-110095.
4. Administrative Officer-II (HE), Directorate of Higher Education, B-Wing 2nd Floor, 5 Shamnath Marg, Delhi-54.
5. Assistant Engineer-III, PWD, Education-IV, Shaheed Sukhdev College, Sec-16, Rohini, Delhi-110089.
6. Income Tax Officer, Central Revenue Building, Contractor Cell, I.P. Estate, New Delhi.
7. Pay & Accounts Office-12, MSO Building, New Delhi.
8. Pay & Accounts Office-22, MSO Building, New Delhi.
9. Sales Tax Commissioner, (Works Contract Cell), Sales Tax Building, New Delhi.
10. Agreement copy.

Executive Engineer


Chairman
Deptt. of Visual Arts
H.P. University Shimla.

Department of Posts
Office of the Chief Postmaster General, HP Circle, Shimla – 171009

No:- STA/76-2/2015-16

Dated at Shimla-9, the 22/03/2016

To

The Director,
H.P. University,
Business of School,
Summerhill, Shimla -171005

Subject:- List of officials who attending training at HPUBS, Summerhill, Shimla on
28-12-2015 & 29-12-2015.

Ref:- Telephonic talk dtd. 21-03-2016

Sir,

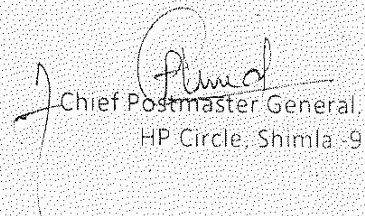
The officials who attended training/workshop on 28-12-15 & 29-12-15 are as
under:-

Sl.No	Name of officials with designation & place of posting Sh/Ms/S	Name of training	Period of training	Place of training
1	Shashi Thakur, Postmaster Grade-I, Berthin S.O	Behaviour skills, Time Management, Public Relations.	28-12-15 (Total=24 officials)	At Auditorium HPU Business of School, Summer hill, Shimla-5
2	Neha Sankhyan, Postmaster Grade-I, Ghumarwin, S.O.	-do-	-do-	-do-
3	Parmod Kumar, Postman Bilaspur HO	-do-	-do-	-do-
4	Subhash Chand, Postmaster Grade-I, Daulatpur Chowk S.O.	-do-	-do-	-do-
5	Suresh Kumar, Postmaster Grade-I Amb S.O.	-do-	-do-	-do-
6	Kartiek Chandel, Postman Gagret SO	-do-	-do-	-do-
7	Vishal Oberoi, Postmaster Grade-I, Parwanoo SO	-do-	-do-	-do-
8	Pavleen Kumar, Postmaster Grade-II Nalagarh S.O	-do-	-do-	-do-
9	Chander Parkash, Postman Solan HO	-do-	-do-	-do-
10	Khyale Ram, Postman, Rampur Bsr HO	-do-	-do-	-do-
11	Shakti Lal, Postmaster Grade-I, Shahpur SO	-do-	-do-	-do-

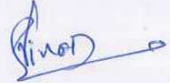
12	Promodh Singh, Postmaster Grade-I, Bajjnath SO	-do-	-do-	-do-
13	Sohan Singh, Postman, Dharamsala HO	-do-	-do-	-do-
14	Rajinder Kumar, Postmaster Grade-I, Jawali SO	-do-	-do-	-do-
15	Suresh Kumar, PM Grade-I, Gaggal SO	-do-	-do-	-do-
16	Harbans Lal, Postman, Dehra HO	-do-	-do-	-do-
17	Yadvinder Singh, PM Grade-I Jogindernagar SO	-do-	-do-	-do-
18	J.P. Singh, PM Grade-II, Sarkaghat SO	-do-	-do-	-do-
19	Sunil Kumar, Postman, Mandi HO	-do-	-do-	-do-
20	Yogesh Nayyar, PM Grade-I, Dalhousie S.O.	-do-	-do-	-do-
21	Vinod Kumar, Postman, Dalhousie S.O.	-do-	-do-	-do-
22	Devinder Singh, PM Grade-I, Totu, Shimla	-do-	-do-	-do-
23	Shri Ram Thakur, PM Grade-II, Summerhill, Shimla	-do-	-do-	-do-
24	Vijay Kumar, Postman, Summerhill	-do-	-do-	-do-
25	Sandeep Sharma, APM A/Cs Shimla GPO	Budgeting & Financial Management of accounts	29-12-15 (Total=31 officials)	-do-
26	Rakesh Kumar, Accountant, Shimla GPO	-do-	-do-	-do-
27	Kusum Lata Sharma, Bill clerk, Shimla GPO	-do-	-do-	-do-
28	Shakuntla Devi, APM Chamba	-do-	-do-	-do-
29	Manoj Kumar, Accountant, Chamba HPO	-do-	-do-	-do-
30	Urmila Devi, APM Mandi HO	-do-	-do-	-do-
31	Neelam Yadav, Accountant Sundernagar T/Ship HO	-do-	-do-	-do-
32	Neelam Devi, Accountant Mandi HO	-do-	-do-	-do-
33	P.C.Dogra, PA Kullu HO	-do-	-do-	-do-
34	Pushpa, PA Mandi HO(Bill clerk)	-do-	-do-	-do-
35	Kirpal Singh, APM Kangra HO	-do-	-do-	-do-

36	Charanjit Singh offtg Accountant Kangra HO	-do-	-do-	-do-
37	Kuman Sonee offtg Accountant, Dehra HO	-do-	-do-	-do-
38	Veena Devi, PA Dehra HO	-do-	-do-	-do-
39	Kailash Bhatia, APM A/Cs Dharamsala HO	-do-	-do-	-do-
40	Parveen Kumari, Accountant Dharamsala HO	-do-	-do-	-do-
41	Bishan Dass, APM A/Cs Palampur HO	-do-	-do-	-do-
42	Rani Devi, PA (Bill clerk) Palampur H.O	-do-	-do-	-do-
43	Gurdev Thakur, OA Accounts o/o SRM, RMS HP Dn. Mandi	-do-	-do-	-do-
44	Jagdish Kumar, SA HRO Mandi	-do-	-do-	-do-
45	Anita Gupta, Accountant Division Office, Rampur	-do-	-do-	-do-
46	Rajender Kumar, Accountant Rampur Bsr HO	-do-	-do-	-do-
47	Tara Chand, Accountant Reckong Peo HO	-do-	-do-	-do-
48	Umesh Sharma, Accountant Nahan HO	-do-	-do-	-do-
49	Vipul Verma, Accountant Solan HO	-do-	-do-	-do-
50	Bhim Singh, PA Nahan HO (Bill Clerk)	-do-	-do-	-do-
51	Ravinder Kumar Sharma, Accountant Una HO	-do-	-do-	-do-
52	Rashmi Joshi, PA Una HO	-do-	-do-	-do-
53	Prem Chand, APM Bilaspur HO	-do-	-do-	-do-
54	Manmeet Singh, Accountant Bilaspur HO	-do-	-do-	-do-
55	Pawan Kumar, PA Bilaspur HO	-do-	-do-	-do-

Total = 55 officials.


Chief Postmaster General,
HP Circle, Shimla -9

SPECIAL LECTURE TO POSTAL STAFF ON 28th December 2015

Sr. No.	Name	Designation	Contact No.	Address	Signature
✓ 01	Neha Sankyan	PM Grade - I	9418301965	Sub Post office Ghumanain	
✓ 02	Shashli Thakur	PM Grade II	9418307732	Post office Berlin	
✓ 03	Khyale Ram.	Postman	9805826016	Ranpur H.O.	
✓ 04	VINOD KUMAR	Postman	88 94946727	DALHOUSIE	
✓ 05	PROMODH. Singh	PM. Gr. I	9418731440	Bajinath So 176125	
✓ 06	YOGESIP NAYAR	PM Grade - I	9418472363	Dalhousie	
07	Yadvinder Singh	PM Grade - I	9882206995	Toginder Nagar	
08	Harbans Lal	Postman	9459658570	Dehra no	

09	Pramod Kumar	Postman	98829-84325	Bilaspur HO.	Ph
10	Sohan Singh	Postman	9816350317	Dharamkhula H.O.	Sohan S
11	Vijay Kun.	Postman	9736636635	Sumner S.O H.P.	Wj
12	Kartick Rhondel	Postman	9625112426	Gagret S.O un	Kartick
13	Chander Parkash	Postman	9418026138	Solan HO	Gairals
14	Deymoler Singh	SP m. Toly	9410372234	Toly SO	<u>Y...</u>
15	Shri Ramu Thakur	Postman S.H.	98570-59837	Sumnerhill SO	<u>Shri</u>
16	Sunil Kumar	Postman	9857642776	Mandi HO	<u>Shri</u>
17	SURESH KAPOOR KUMAR	POST MASTER G-1 GAGGAL	9418166738	GAGGAL SO	<u>Gaggar</u>

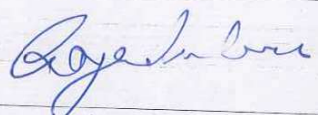
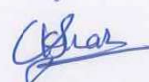
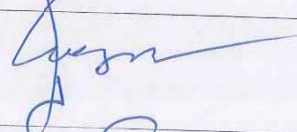
18	Vishal Kumar	Postmaster Grit	9882357068	Parwanio. SO	Vinay
19	SURESH KUMAR DHIMAN.	Postmaster Grade-I	94598-15354	AMB SO.	Dhiman
20	J.P. SINGH	Post Master Sarkaghat	94183-07281	SARKAGHAT	Singh
21	Subhesh Kumar	Postmaster Grade-I Daulatpur Chak	9459744593	Daulatpur Chak	Subh
22	Shakti Lal	Postmaster Grade I Shahpur SO	8894686188	Shahpur SO	Shakti
23	Rajinder Kumar	Postmaster Grade-I Jawali S.O.	8628935751	Jawali S.O.	R Kumar
24	Pawan Kumar	PostMaster Grit-II Nalagash	9418551291	Nalagash SO	Pawan
25					
26					

SPECIAL LECTURE TO POSTAL STAFF ON 29th December 2015

Sr. No.	Name	Designation	Contact No.	Address	Signature
01 ✓	Kuman Sonel	offg Acctt.	9736400331	Dehra Ho	<u>Kumel</u>
02 ✓	Rakesh Kumar	Accountant	9418062428	Glo Shimb	<u>Rakesh</u>
03 ✓	Kusumadevi	PA	9418859618	GPO Shimb	<u>KD</u>
04 ✓	Veena Devi	PA	9625142371	HPO DEHRA	<u>Veena</u>
05 ✓	Amrita Gupta	Accountant	9816816169	Division office Rampur	<u>A Gupta</u>
06 ✓	Shakuntla Devi	Offg Postmaster	9805501819	Division office Chamba	<u>Shree</u>
07 ✓	Parveen Kumar	Accountant	9418067831	Divi Dharamsala	<u>P</u> 29-12
08 ✓	Roni Devi	PA	9459457177	HPO Rampur Div Dharamsala	<u>R</u> 29/12/15
09 ✓	Sandeep Sharma	APM HCS	9418719193	Shimb HO	<u>S</u> 29/12

~~Sandeep Sharma008@gmail.com~~

Sandeep Sharma008@gmail.com

10	Tara Chand	Accountant	9418275907	Rekangla HO	
11	Dependu Kumar	Accountant	9418439498	Rampur HO	
12	MANMEET	Accountant	9418720095 qwermani@gmail.com	Bilaspur H.O.	
13	Prem Chand	APM	9418640396	Bilaspur HO	
14	Pawan Kumar	TA	94596-68248 ppawan-kumar11@rediffmail.com	Bilaspur HO	
15	KIRPAL SINGH	APM	96250-33575	KANGRA HO	
16	Charanjeet Singh Kumar	Offg Accountant	Charanjeet-785@gmail.com 94180-65785	Kangra HO	
17	P. C. Dogra	PA Kullu	78 3187 3452	Kullu HO	
18	Bhim Singh.	P.A. Nahan HO.	9816340321	Nahan H.O.	
19	Mang Kumar	Offg Accountant-Chamba HO	9418552171	CHAMBA HO	

IAMUMESH999@gmail.com

Verma0056@gmail.com

Vipul Verma
29/12/15
IAMUMESH999@gmail.com
29/12/15

huc
29/12/2015

rksharma
29/12/2015

Guldev Maheshwari
29/12/15 Guldev Maheshwari

Jogish Kumar

Shub

Chhona

Chhona

Pushpa

20	VIPUL VERMA	ACCOUNTANT	78077-99000	SOLAN H.O.	
21	UMESH SHARMA	Accountant	98052-28030	NALAN H.O.	
22	Bishan Dase	APM	94183-55485	Palampur H.O.	
23	Ravinder Kumar Sharma	Accountant	94186-73508	Una H.O.	
24	Gur Dev Thakur	Accountant	94186-40988	Old SRM Mandi	
25	Jogish Kumar	Bill Clerk	89881 48617	Old HRO Rms (HPD) Mandi	
26	Neelam Yadav	Accountant	94184 20250	Sundernagar T/S H.O.	
27	Urmila Sharma	AD.M.	93189 21782	Mandi H.O.	
28	Neelam Rana	Accountant	9625730430	Mandi H.O.	
28	Pushpa	PA	9625430789	Mandi H.O.	

30	KAILASH BHATIA, APM	9418237850	Dharamdas HQ	<u>Ami/Leo</u> bhatia.kailash00@gmail
31				
32				
33				
34				
35				
36				
37				
38				
39				

Himachal Pradesh University Business School,
Summer Hill, Shimla-171 005

Prof. Yashwant Gupta
Coordinator, Training Programme

No. HPUBS/HPU-PS/2015-

Dated: January 2nd, 2016

To

The Asstt. Director (Training)
O/o Chief PMG, HP Circle,
Shimla-171 009.

Sub: Payment of Training Programme.

Dear Sir,

This is to bring in to your kind notice that HPUBS organized two days Training Programme to Front-Line Staff -25 participants and Account Branch Officials - 30 participants on 28th and 29th December, 2015 respectively. The payment bills are attached herewith as under:

1. Remuneration to Faculty	Rs. 32000/-
2. Remuneration to Supporting staff	Rs. 1800/-
3. Bill of Tea and Snakes (three times a day)	Rs. 6500/-
4. Bill of Note Pad and Pen	Rs. 2400/-
5. Infrastructure charges	Rs. 4000/-

Rs. 46,700/-

You are requested to make the payment in favour of Prof. Yashwant Gupta, Coordinator, Training Programme for Postal Staff at the earliest.

Thanking you,

Yours sincerely,

Encl : As Above


(Yashwant Gupta)

2629664

Govt. of India
Ministry of Communications & IT, Department of Posts
Office of the Chief Postmaster General, HP Circle, Shimla – 171009

No:- STA/76-2/2015-16

Dated at Shimla-9, the 9/03/2016

To

The Director,
University Business School,
H.P. University, Shimla – 171005(HP)

Subject:- Regarding providing training capsule/course to Postal staff.

Sir/Madam,

We plan to have a training capsule/course on the following categories of staff through experienced and esteemed University faculties particularly from the Department of Management on latest techniques of Management and behavioral issues including soft skills.

Sr. No.	Category of staff	Topics which can be Covered
I	Front-Line staff (Postal Assistants i.e. Counter clerks and Postmen)	Behavior skills, Time Management & Public Relations.
ii X	Account Branch Officials	Budgeting Financial Management
iii	Marketing Executive & PRI	Behavioral skill, Public Relations & Marketing

- 1 The duration of the course can be of half day to full day only. As per discussion two training slots have been allotted for training on 12-03-16 and 19-03-16. The venue of the training will be O/o CPMG, HP Circle, SDA Complex Shimla-9.
- 2 You are therefore, requested to nominate the faculty members and charges thereof for providing above mentioned training to our staff.

You are also requested to keep the contents of the training material simple and concise which should be easily understandable by above categories of staff.

Assistant Postmaster General (Training)
O/o Chief Postmaster General
HP Circle, Shimla – 171009
Phone – 0177-2629003

169/c

Govt. of India
Ministry of Communications & IT, Department of Posts
Office of the Chief Postmaster General, HP Circle, Shimla – 171 009

No:- STA/76-2/2015-16

Dated at Shimla-9, the 10/03/2016

To

The Director,
Himachal Pradesh University,
Business School, Summerhill, Shimla-171005

Subject:- list for providing training capsule/course to Postal staff and officers.

In continuation to this office letter of even no. dated 08/03/2016, list of officials/officers of Postal Department nominated for training is as under :-

Sl.No.	Contents of training	Level of participants S/Sh/Ms.	No. of participants	Date and venue of training.
1.	Behaviour skills, Time Management & Public Relations	1. Shakun Sharma, PA Solan HO 2. Kiran Chauhan, PA Solan HO 3. Chander Prakash, Postman Solan HO 4. Hem Lata, PA Bilaspur HO 5. Sandeep Kumar, PA Hamirpur HO 6. Sansar Chand, Postman Hamirpur HO 7. Khem Singh, PA Sundernagar T/S HO 8. Sadhu Ram, PA Mandi HO 9. Prakash Chand, Postman Mandi HO 10. Rup Chand, PA Dharamsala HO 11. Manoj Kumar, PA Palampur HO 12. Rajeev Kumar, Postman Dharamsala HO 13. Dildar Singh, SA Mandi Sorting 14. Neha Verma, SA Shimla RMS 15. Sunil Kumar, Mail Guard, Shimla RMS	27	12-03-2016 (1 day) at Auditorium of HP University Business School, Summerhill, Shimla-5(HP) 10:00 AM to 05:00 PM

		16. Anamika Chauhan, PA Summerhill 17. Devinder Singh, PA Ambedkar Chowk 18. Diwakar Dutt, Postman AGPO 19. Manju Bala, PA Rehan SO 20. Ramesh Chand, SPM Garli SO 21. Rajinder Kumar, Postman Dehra HO 22. Ram Kumar, PA Una HO 23. Akshay Kumar, PA Una HO 24. Ram Nath, Postman, Una HO 25. Kanchan Kumari, PA Chamba HO 26. Sarb Dayal, PA Chamba HO 27. Sushant Sharma, Postman Dalhousie S.O.		
2.	Behaviour skills, Time Management & Public Relations.	1. R.S.Grover, ME Solan 2. Dinesh Kumar, MO Solan 3. Rajinder Kumar, MO Subathu 4. Monti Kumar, OA D/O Hamirpur 5. Yash Paul, Mailoverseer Hamirpur (W) 6. Jag Pal Singh, M.O. Barsar 7. Arun Kumar, OA D/O Mandi 8. Dharampal Sharma, MO Mandi 9. Jawahar Lal, MO Sundernagar 10. Shiv Raj, ME Dharamsala 11. Inder Bhatia, PRI(P)Dharamsala HO 12. Kuldeep Kumar, MO Palampur 13. Rup Lal, MO Baijnath 14. Y.S.Kanwar, M.E. Shimla 15. Geeta Ram, PRI	28	19-03-2016 (1 day) at Auditorium of HP University Business School, Summerhill, Shimla-5(HP) 10:00 AM to 05:00 PM

		Shimla GPO		
		16. Roshan Lal, MO Shimla(E)		
		17. Brij Mohan Kaprate, MO Shimla(W)		
		18. Aman Bharat, PA(ME) Dehra HO		
		19. Bir Singh, Mail overseer, Kangra HO		
		20. Parnesh Dhiman, Mail overseer Dehra HO		
		21. Pritpal Singh Dayal, ME Una HO		
		22. Joginder Singh, Mail overseer Una HO		
		23. Kehar Singh, Mail overseer Amb Dn.		
		24. Bhagat Chand Negi, Mailoverseer, Rampur HO		
		25. Harminder Singh, MO Rekong Peo H.O.		
		26. Kishori Lal, Mail overseer, Chamba (E)		
		27. Vipin Singh, Mail overseer, Dalhousie		
		28. Subhash Chand, SA Kalka RMS		


 Asstt. Director (Training)
 o/o Chief Postmaster General,
 HP Circle, Shimla – 171 009

Copy to:

- 1-9. All S/SPOs HP Circle, Shimla. Nominated officials/officers may be relieved well in time to attend the said training.
- 10. Supdt. RMS Mandi Dn. Mandi

Attendance Sheet of Training Capsule/Course to
Postal Staff and Officers

Date: 12.03.2016

10-00 to 1-00
Am Pm

Sr. No	Name	Signature
1	~~Shukun Sharma~~ Anil	Anil
2	Kiran ~~Sharma~~ Chauhan	Kiran
3	~~Chander Prakash~~ Vijay Kumar	Vijay
4	~~Hemlata~~ Nika Ram	Nika Ram
5	Sandeep Kumar	Sandeep
6	Sansar ~~Chand~~ SINGH	Sansar
7	~~Khem Singh~~ Raj Kumar	Raj Kumar
8	Sadhu Ram	Sadhu Ram
9	Prakash Chand	Prakash
10	Rup Chand	Rupchand
11	Manoj Kumar	Manoj Kumar
12	Rajeev Kumar	Rajeev Kumar
13	Dildar Singh	Dildar
14	Neha Verma	Neha Verma
15	Sunil Kumar	Sunil
16	~~Anamika Chuahan~~ Poonam Kumar	Poonam
17	Devinder Singh	Devinder
18	Diwakar Dutt	Diwakar
19	Manju Bala	Manju Bala
20	Ramesh Chand	Ramesh Chand
21	Rajinder Kumar	Rajinder Kumar
22	Ram Kumar	Ram Kumar
23	Akshay Kumar	

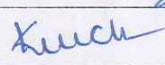
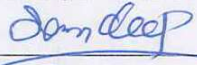
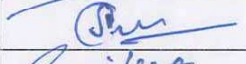
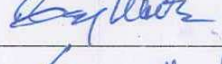
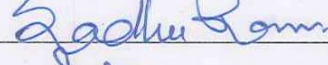
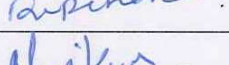
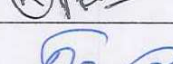
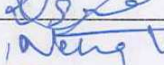
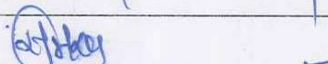
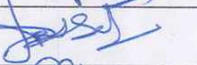
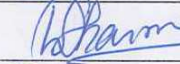
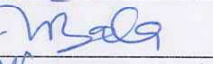
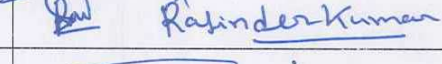
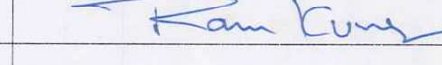
24	Ram Nath	Ram Nath.
25	Kanchan KUmari	Kanchan Kumari
26	Sarb Dayal Mangotri PA CHANDRA	Mangotri
27	Sushant Sharma	Sushant
28		
29		
30		

Attendance Sheet of Training Capsule/Course to
Postal Staff and Officers

Date: 12.03.2016

2:00 PM to 5:00 PM

Evening Session

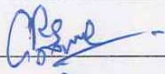
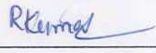
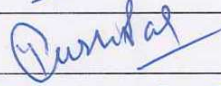
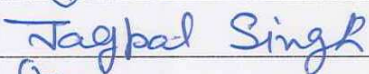
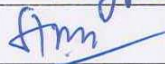
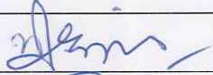
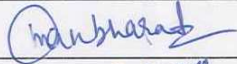
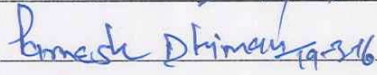
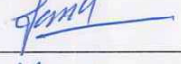
Sr. No	Name	Signature
1	~~Shukun Sharma~~ Anita	
2	Kiran ~~Sharma~~ Chauhan	
3	~~Chander Prakash~~ Vijay Verma	
4	~~Hemlata~~ Nika Ram	
5	Sandeep Kumar Sharma	
6	Sansar ~~Chand~~ Singh	
7	Raj Kumar	
8	Sadhu Ram	
9	Prakash Chand	
10	Rup Chand	
11	Manoj Kumar	
12	Rajeev Kumar	
13	Dildar Singh	
14	Neha Verma	
15	Sunil Kumar	
16	~~Anamika Chauhan~~ Poonam Verma	
17	Devinder Singh	
18	Diwakar Dutt	
19	Manju Bala	
20	Ramesh Chand	
21	Rajinder Kumar	
22	Ram Kumar	
23	Akshay Kumar	

24	Ram Nath	Ram Nath
25	Kanchan KUmari	Kanchan Kumari
26	~~Sarab Dayal~~ Manoj Ohri	Manoj
27	Sushant Sharma	Sushant
28		
29		
30		

**Attendance Sheet of Training Capsule/Course to
Postal Staff and Officers**

Date: 19.03.2016

Morning Session Timing 10.00 a.m. to 01.00 p.m.

Sr. No	Name	Signature
1	R S Grover	
2	Dinesh Kumar	
3	~~Rajinder~~ Kumar RAJENDER	
4	Monti Kumar	
5	Yash ~~Paul~~ Pal	
~~6~~	Jag Pal Singh	
7	Arun Kumar	
~~8~~	Dharampal Sharma	
9	Jawahar Lal	
10	Shiv Raj	
11	Inder Bhatia	
12	Kuldeep Kumar	
13	~~Rup Lal~~ ROOP LAL	
14	Y S Kanwar	
15	Geeta ram	
16	Roshan Lal	
~~17~~	Brij Mohan	
18	Aman Bharat	
19	Bir Singh	
~~20~~	Parnesh Dhiman	
21	Pritpal Singh DYAL	
22	Joginder Singh	
23	Kehar Singh	

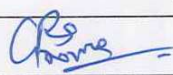
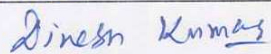
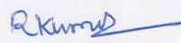
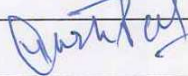
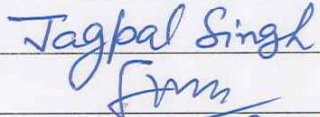
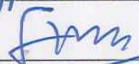
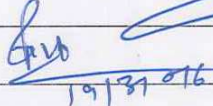
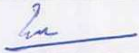
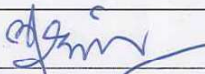
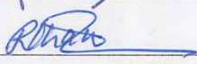
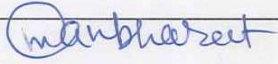
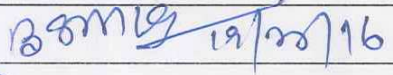
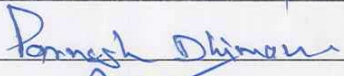
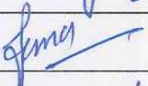
24	Bhagat Chand Negi	<u>Bhagat Chand Negi</u>
25	Harmander Singh	<u>Harmander Singh</u>
26	Kishori Lal	<u>Kishori Lal</u>
27	Vipan Singh	<u>Vipan Singh</u>
28	Subhash Chand	<u>Subhash Chand</u>
29		
30		

**Attendance Sheet of Training Capsule / Course to
Postal Staff and Officers**

Date: 19.03.2016

~~Morning~~
Evening

Session Timing 02.00 p.m. to 05.00 p.m.

Sr. No	Name	Signature
1	R S Grover	
2	Dinesh Kumar	
3	Rajinder Kumar	
4	Monti Kumar	
5	Yash Paul	
6	Jag Pal Singh	
7	Arun Kumar	
8	Dharampal Sharma	
9	Jawahar Lal	
10	Shiv Raj	
11	Inder Bhatia	
12	Kuldeep Kumar	
13	~~Rup Lal~~ Roop Lal	
14	Y S Kanwar	
15	Geeta ram	
16	Roshan Lal	
17	Brij Mohan	
18	Aman Bharat	
19	Bir Singh	
20	Parnesh Dhiman	
21	Pritpal Singh Dyal	
22	Joginder Singh	
23	Kehar Singh	

24	Bhagat Chand Negi	12/11/21
25	Harminder Singh	Harminder
26	Kishori Lal	Kishori
27	Vipan Singh	Vipan Singh
28	Subhash Chand	Subhash
29		
30		

Govt. of India

Ministry of Communications & IT, Department of Posts
O/O the Chief Postmaster General HP Circle, Shimla-171 009.

Memo.No.STA/76-2/2015-16,
Dated 30-03-2016

Sanction of the Chief Postmaster General, H.P.Circle, Shimla is hereby accorded for payment of **Rs. 51,100/-** (Rs. Fifty one thousand and one hundred only) in favour of the following Faculty members of HP University Business of School, Summerhill Shimla-171005 as per details below in connection with imparting training to Post Office Front Line staff on 12-03-2016 and 19-03-2016 through HP,University Business of School.

S.No.	Name of Faculty Members	Amount of Honorarium.
1	Prof.C.L. Chandan, H.P.University Business of School, Shimla-171005 (HP)	Rs. 11,000-00
2	Prof.J.B. Nadda, H.P.University Business of School,Shimla-171005 (HP)	Rs. 21,000-00
3	Prof.Yashwant Gupta, Co-ordinator, H.P.University Business of School, Shimla-171005	Rs.19,100-00 (for Infrastructure/stationeries/supporting staff/ Tea-snacks charges etc.)
	Total	Rs.51,100-00

(Rupees Fifty one thousand and one hundred only)

The expenditure will be debited under head 3201.02.003.02.02.28 P.S.(Plan) for the year 2015-16.


Asstt. Director (Training)
O/o Chief Postmaster General,
HP Circle, Shimla-171 009

Copy to:-

1-2. Cashier , Circle Office, Shimla-171009 for arranging payment to Faculty Members as per details above through cheque. Copy of bills is enclosed.

→ 3- Professor Yashwant Gupta, Coordinator, Training Programme, Himachal Pradesh University Business of School, Summerhill, Shimla-171005 for information and n/a w.r.t. his office letter No. Nil dated 21st March, 2016.

4 Director of Accounts(P) Sundernagar- 175018 for information & n/a.
5 Office copy.